

Planning and Research Committee
Faculty of Humanities and Social Sciences
Minutes of Meeting
September 21, 2023, 9:30 a.m.
Room AA-5014 (and via Microsoft Teams)

A meeting of the Faculty of Humanities and Social Sciences Planning and Research Committee was held Thursday, September 21, 2023, 9:30 a.m. The following committee members were in attendance:

M. Burchell, ADR	V. Forbes, Archaeology	K. Totten, Folklore
J. Geck, English	M. Milner, GFO	N. Welch, Linguistics
J. Goudie, Comm. Advisor		

Regrets: Mackenzie Broders, MUNSU Rep
Absent: G. Kundhi, Economics

1. Introductions

Dr. Burchell opened the meeting with a welcome and thanks to each member for their service and introductions around the table. Each member was asked and provided feedback on their experience with the committee.

2. Approval of the Agenda

The agenda was amended as follows: Election of Chair deferred and placed after ADR update. Dr. Burchell would act as temporary Chair. With this change, the Agenda was approved. (Moved/Second: V. Forbes/N. Welch). Carried.

3. Approval of Meeting Minutes May 18, 2023 (No Quorum for June Meeting)

Minutes of meeting May 18, 2023 were approved as presented. (Moved/Second: N. Welch/V. Forbes; J. Goudie Abstained) Carried.

4. ADR Update

Dr. Burchell provided her ideas for tasks for this committee for the year:

- Develop a research communications strategy
- Develop an HSS research/inventory report of faculty research projects and initiatives, which can be used in publicizing HSS accomplishments (GFO's can gather data to assist on this)
- Develop best practices for funding graduate students
- Create an HSS document to help guide funding for students (there is currently conflicting information from SGS vs. HSS vs. depts).
- Establish a grants deadline/research grants calendar

- ISER & Smallwood will no longer support students supervising students. This may affect ARCH & GEOG.
- Research week is scheduled for November 20-24, 2023.
- Matt to organize a Microsoft Teams tutorial for committee members.
- The Dean is seeking clarification on SITA funding from the Provost Office

5. Election of Chair, 2023-2024

N. Welch volunteered his service as Chair of the academic year. No other nominations or volunteers received from the committee. N. Welch is elected as Chair for the Planning and Research Committee for academic year 2023-2024.

6. Other Business

-N. Welch asked for Oct meeting agenda to include Research Tools/Software & Hardware

Meeting adjourned at 10:15 a.m.

Next meeting scheduled: October 19, 2023; 9:30 a.m.